ASSET LABORATORIES
ANALYTICAL SUPPORT SERVICES FOR ENVIRONMENTAL TECHNOLOGIES

CHAIN OF CUSTODY RECORD

Page 1 of 1

Contact us:
Nevada: 3151 W. Post Road, Las Vegas, NV 89118
P: 702.307.2659 F: 702.307.2691
California: 11110 Artesia Blvd., Ste B, Cerritos, CA 90703
P: 562.219.7435 F: 562.219.7436
www.assetlaboratories.com

Client:	**Report to:**	**Bill to:**	
Address:	**Company:**	**Address:**	
Address:	**Email:**		
Phone: / **Fax:**	**Address:**	**Email to:**	**PO#**
Submitted By:		**Phone:**	**Fax:**
Title:	**Phone:** / **Fax:**		
Signature: / **Date:**	**Sampled By:**		
I hereby authorize ASSET Labs to perform the tests indicated below:	*I attest to the validity and authenticity of this sample. I am aware that tampering with or intentionally mislabeling the sample location, date or time of collection is considered fraud and may be grounds for legal action.*		
Project Name:	*Signature:*	*Date*	
Project Number:			

EDD Requirement		QA/QC		Sampe Receipt Condition	Y	N
Excel EDD	☐	RTNE	☐			
Geotracker	☐	RWQCB	☐	1. Chilled	☐	☐
Labspec	☐	CalTrans	☐	2. Headspace	☐	☐
Others	☐	Level III	☐	3. Container Intact	☐	☐
Specify:		LEVEL IV	☐	4. Seal Present	☐	☐
		Regulatory	☐	5. IR number		
Global ID:		Specify State:		6. Method of Cooling		
				Sample Temp:		

Matrix			
Ground	☐	Sediment	☐
Potable	☐	Soil	☐
NPDES	☐	Other Solid	☐
Surface	☐		

Courier:

Tracking No.

Item No.	Laboratory Work Order No.	Sample ID/Location	Date	Time	Water	Solid	Others	Analyses Requested	Turn Around Time	No. of container	Container Type	PRESERVATION	Remarks
1													
2													
3													
4													
5													
6													
7													
8													
9													
10													
11													
12													

Relinquished by (Signature and Printed Name): Date / Time	Received by (Signature and Printed Name): Date / Time
Relinquished by (Signature and Printed Name): Date / Time	Received by (Signature and Printed Name): Date / Time
Relinquished by (Signature and Printed Name): Date / Time	Received by (Signature and Printed Name): Date / Time

Turn Around Time (TAT)

- ☐ A < 24 Hrs or Same Day TAT
- ☐ B = Next Workday
- ☐ C = 2 Workdays
- ☐ D = 3 Workdays
- ☐ E = Routine 5-7 Workdays

TAT Starts at 8 AM the followiing day if samples received after 3:00 PM.

Special Instruction:

Terms
1. All samples will be disposed in 45 days upon receipt and records will be destroyed in 5 years upon submission of final report.
2. Regular TAT is 5-7 business days, surcharges will apply for rush analysis
   Less than 24 Hrs = 200% Next Day = 100% 2 Workdays = 50% 3 Workdays = 35% 4 Workdays = 20%
3. Custom EDD formats will be an additional 3% of the total project price.
4. Add 10% surcharge for Level III Data Packages, 15% for Level IV Data Packages. Surcharge applied on total project price.
5. Trip Blanks and Equipment Blanks are billable sample.
6. ASSET Laboratories is not responsible for samples collected using incorrect methodology.
7. Terms are net 30 Days.
8. All reports are submitted in electronic format. Please inform ASSET Laboratrories if hard copy of report is needed.
9. For subcontract analysis. TAT and Surcharges will vary.

Preservatives:			
H = HCl	N = HNO_3	S = H_2SO_4	C = 4ºC
Z = $Zn(AC)_2$	O = NaOH	T = $Na_2S_2O_3$	
Others/Specify:			

Container Type:		
T = Tube	V = VOA	P = Pint
J = Jar	B = Tedlar	G = Glass
M = Metal	P = Plastic	C = Can

White = Laboratory Copy

Yellow = Customer's Copy